

ATSimTest - Step-by-step

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Note: This document is only a rough draft. It is not to be considered as a complete or comprehensive documentation of the ATSimTest upgrade procedure.

Step 1:

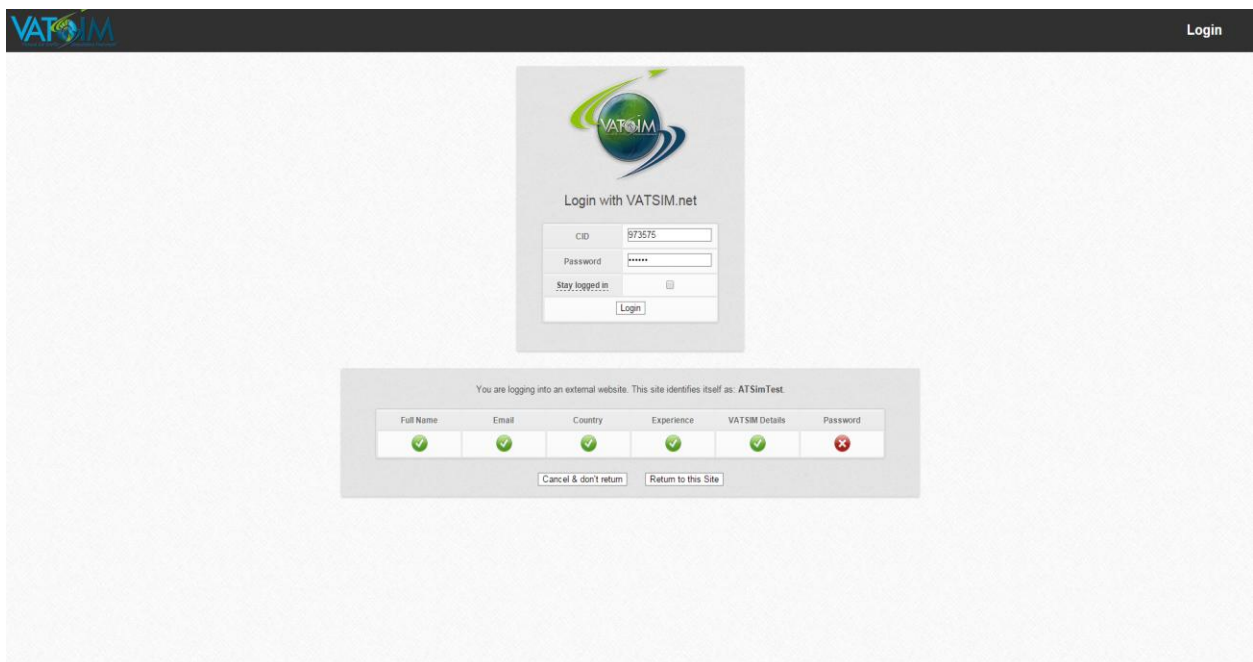
Make sure you're qualified to use ATSimTest. You need to be registered as a member of one of the participating divisions (stated on the ATSimTest website) on the main VATSIM website and the CERT system.

Step 2:

Using your web browser, go to

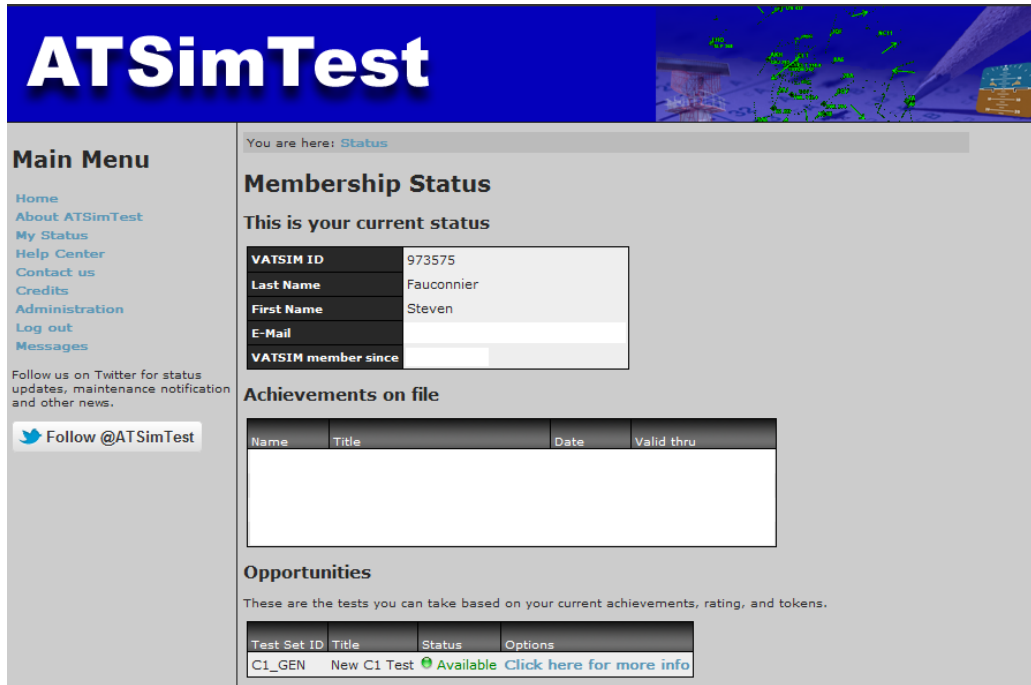
<http://www.atsimtest.com>

Log in using OAuth (VATSIM Single Sign On). On the provided VATSIM SSO login page, enter your VATSIM ID and password.



Step 3:

Read the “My status” page, section “Opportunities”, that can be displayed after login. It gives detailed information on whether or not you are eligible to take a theoretical test for your next rating.



The screenshot shows the ATSimTest website interface. The header features the ATSimTest logo and a navigation menu. The main content area is divided into several sections:

- Main Menu:** Includes links for Home, About ATSimTest, My Status, Help Center, Contact us, Credits, Administration, Log out, and Messages. A Twitter follow button for @ATSimTest is also present.
- Membership Status:** Displays the user's current status with a table of personal information:

VATSIM ID	973575
Last Name	Fauconnier
First Name	Steven
E-Mail	
VATSIM member since	
- Achievements on file:** A table with columns for Name, Title, Date, and Valid thru, currently empty.
- Opportunities:** A section titled "These are the tests you can take based on your current achievements, rating, and tokens." containing a table:

Test Set ID	Title	Status	Options
C1_GEN	New C1 Test	Available	Click here for more info

Step 4:

If you are eligible to take a test, click on the link that says “Click here for more information”.

An opportunity information page will be displayed. Read the information. Afterwards click on the link that says “Yes, please generate my test”.

The test form will be generated for you. Now click on the link that says “Click here to access the test form”.

Step 5:

Start filling out the test form. There might be multiple-choice questions, or free-text questions, or a mix of both. Remember to regularly click the button that reads “Save my answers”, even if your form hasn’t been completed yet. You can always come back to your test (within its validity period) to continue completing it; via the “My status” page.

When you have answered and reviewed your answers, save them one last time. Now click the link saying “Click here to submit your answers.”

Step 6:

Depending on the type of test you just completed, ATSimTest will display the test results immediately or you will have to wait a few days for one of the ATSimTest staff members to correct your free-text questions. So be sure to check ATSimTest regularly if you didn't get your test results immediately.

Regardless of your result (failed or passed) ATSimTest will tell you to contact your vACC Training Department. They need to issue an upgrade recommendation (which may involve a practical test) or a retest token, depending on your result.

If you have any questions, please contact your local vACC staff in first instance. If they cannot answer your question, contact the ATSimTest Lead, Steven Fauconnier <steven.fauconnier@vateud.net>, or any other ATSimTest staff member.